

Library Rules and Regulations

The Library is open to all students and staff of the college on every working day. The main purpose of these rules is to safeguard the common interest of all users and to enable the Library to carry out its functions as efficiently as possible. A careful handling of the documents is expected as the books are invaluable precious in nature.

- The college library will remain open from 8:30 am to 4:00 pm from Monday to Friday. Saturday from 8:30 am to 12:30 pm.
- The identity card provided to the students is to be produced at the library counter. Each Student is authorised to take 3 books per card for one's self.
- Any damage found in a book is to be immediately reported to the librarian, failing which the student will be held responsible.
- Students who repeatedly fail to return the books on time will be deprived of this facility.
- Question banks to be returned in 5 days & Textbooks and Novels to be returned in 7 days.
- Fine for overdue books are – Rs.5 per day per book.
- Be sure to renew books on time to avoid fines.
- Replacement of books is a must in place of damage or loss of book, failing which double the cost of books to be paid to accounts section via UPI.